

PROSPECTUS

EMPOWERING
EXCELLENCE



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higher education
& training

Department:
Higher Education and Training
REPUBLIC OF SOUTH AFRICA



Ehlanzeni TVET College

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1. ABOUT US

PURPOSE

The purpose of Ehlanzeni TVET College is to create a quality teaching and learning environment in which students can acquire the necessary knowledge, practical skills and applied vocational and occupational competence as well as the necessary attributes required for employment, self-employment, entry to a particular vocation, occupation or trade or to a higher education institute in order to respond to the human resource, economic and development needs of South Africa.



Vision

A world-class College providing relevant quality vocational education and training.



Mission

Committed to create a quality teaching and learning environment that meets the expectations of our clients and the world of work



Values

Our values are in our DNA underpinning who we are and serve to direct our thinking, our decision-making and the way we conduct our business.

01

*RESPONSIBLE STEWARDSHIP

Prudent protection and management of the resources entrusted to us in a manner that ensures accountability.

03

*INTEGRITY

We embrace moral values of truthfulness, trust and the treatment of others with respect.

*INNOVATION AND EXCELLENT SERVICE

We encourage the highest quality of instruction within the classroom and service throughout the campus community

02

*UBUNTU

We value informed decisions made by people closest to the issue by encouraging open communication and teamwork.

04

05

*COLLABORATIVE AND DEMOCRATIC DECISION MAKING

We care for each other and advance the Batho-Pele principles.

2. ADMISSION

- 2.1. To be eligible for admission to a programme at the College, the applicant must be a South African citizen or have a study permit, if not applicant is a foreign national.
- 2.2. Preference will be given to applicants who are:
 - 2.2.1 South African Citizens
 - 2.2.2 Residing within the catchment area where the campus is located unless the campus does not offer the programme required by the prospective student in that campus.
 - 2.2.3 In possession of a good academic score as per scoring criteria per programme.
 - 2.2.4 Above a specific age. Preference will be given to applicants under the age category of youth up to the age of 35 years. Applicants who are above 35 years will preferably be referred to a skills training programme.
 - 2.2.5 Able to provide provisional funding status.

3. CLASS ATTENDANCE

- Students are expected to attend 100% of their classes and will be allowed to write the examination for every subject for which they have attained a minimum of 80% class attendance (including authorized absence and sickness) per subject.
- Students must be punctual.
- Students who arrive five minutes late after the start of the period will be regarded as late (but will be allowed in class) and indicated on the register.
- Students may not be denied access to class unless they cause/display disruptive behavior. In the case where the student is late three or more consecutive days per subject, such a student should be marked absent on the fourth day by the subject lecturer.
- Students may not leave the venue during periods/lecturing times unless necessary permission has been obtained from lecturers.
- Cellular phones must be switched off at all times in lecture rooms, examination rooms, assemblies and during meetings.
- Regular absenteeism and late coming will be followed up by contacting parents / guardians / employers / sponsors within the relevant faculties/departments for disciplinary action.
- All personal appointments should be made after lecturing hours, over weekends or during vacations. Absence due to such appointments will be regarded as non-attendance, even if a lecturer was notified by the student.
- Class attendance, academic/programme progress and disciplinary warning(s) will affect student's testimonials.
- A special certificate will be awarded for 100% attendance.
- Attendance will be used as one of the criteria for work placement of students or learnerships.
- Attendance will be used as a criterion for student bursary allocation.
- If a student was absent for three or more consecutive lecturing days due to death of a family member, evidence must be provided on the day he/she resumes classes. If absenteeism was due to illness, a medical certificate must be submitted immediately on the day he/she commences classes.
- If a test/internal examination/assessment was written and a medical note or evidence of death of a family member was not submitted, a zero (0) mark will be entered on the mark sheet.

- Pregnant students: A medical certificate, stating the due date of birth must be submitted as soon as the pregnancy was confirmed.
- Students should not be allowed to register for the next trimester/semester/year if their average class attendance for the previous trimester/semester/year is less than 80%. The dates where evidence e.g. a doctor's note or a copy of a death certificate of a close family member which has been submitted must be taken into account, these absences should then not count.
- The student must take maternity leave for the last four weeks of the pregnancy unless a medical certificate is submitted that allows the student to continue classes.
- Clothing should be neat, acceptable in a societal and corporate environment and students' bags free of provocative or offensive statements, slogans or signs.

4. DEREGISTRATION:

Must be done in writing, during the registration period (as advertised), failing to do this, students will be liable for the full cost of tuition.

5. EXAMINATIONS:

Only students who have registered for full-time, part-time and distance learning programmes and who have complied with the requirements will be allowed to register for examinations.

6. DEPARTMENT OF HIGHER EDUCATION AND TRAINING TVET BURSARY SCHEME

In order to facilitate access to TVET college programmes, DHET has set aside a budget for bursaries to students who enroll for Report 191 courses and NC(V) programmes.

The National Student Financial Aid Scheme administers the bursaries on behalf of the DHET.

The following students are eligible to apply:

- If you are a new prospective student who has been provisionally accepted you must apply for a bursary at the campus.
- Only South African citizens.
- Students who are financially needy.
- Students who perform academically.
- Must not be enrolling for a qualification equivalent to previous learning that was state-funded.
- NC(V) level 2/3 and Report 191 (NATED) courses students who were awarded bursaries in 2024 and have academically progressed to the next level in 2025.
- Students who were awarded bursaries in the current year but are not academically progressing to the next level in the following year, will not be eligible for bursaries in that year.

To apply for a bursary, the following documents must accompany the bursary application form:

- One certified copy of the student's ID.
- One certified copy of parent's/guardian's ID.
- Proof of income of parents/guardian.
- Proof of residence of student.

DHET Bursaries are not guaranteed, there are procedures in place for the administration and awarding of these bursaries. The application process is electronic, students can apply online to NSFAS

7. NATIONAL QUALIFICATIONS FRAMEWORK (NQF)

NQF	GET/FET (School)	Higher Education (TVET College) Report 191 (NATED) & NCV Courses	Higher Education (University)
NQF 10			Doctorate
NQF 9			Masters' Degree
NQF 8			Honours degree, Post Graduate Diploma & Professional Qualifications
NQF 7			Bachelor's degree, Advanced Diplomas, Post Graduate Certificate & B-tech
NQF 6		National N Diploma (TVET Colleges = N6 +2 years practical for Engineering and 18 months practical for Business Studies)	National Diploma & Advanced Certificate
NQF 5		N6 Certificate (National Certificate)	Higher Certificate
NQF 4	Grade 12 / Std 10 (National) Senior Certificate	N3 (N1 - N3 is not an equivalent to Grade 12 due to lack of fundamental subjects, but students can progress to N4 - N6. Cannot access University with N3 Certificate (NCV)	
NQF 3	Certificate Grade 11	Certificate (NCV)	
NQF 2	Certificate Grade 10	Certificate (NCV)	
NQF 1	Certificate of Primary Education Grade 9		



8. NC(V) PROGRAMME NQF Level 2-4

8.1. WHAT IS THE NATIONAL CERTIFICATE [NC(V)] QUALIFICATION?

The NC(V) is the vocational programme at level 2 – 4 of the National Qualifications Framework (NQF) and is mainly offered by all public TVET Colleges countrywide. The qualification is intended to directly address the priority skills demands of the modern South African economy.

The NC(V) Qualification is designed to provide both theory and practice, thus granting students an opportunity to gain work experience during their period of study. Practical experience may be gained in either a simulated or real workshop environment.

8.2 WHICH NC(V) PROGRAMMES ARE OFFERED BY EHLANZENI TVET COLLEGE

ENGINEERING-RELATED & ICT FIELD:

- Civil Engineering and Building Construction (Carpentry & Roof Work or Masonry)
- Electrical Infrastructure Construction
- Engineering and Related Design (Fitting and Turning or Fabrication or Automotive Repair and Maintenance)
- Information Communication Technology and Computer Science

BUSINESS-RELATED FIELD: SERVICES-RELATED FIELD:

- Finance, Economics and Accounting
- Management
- Office

SERVICES-RELATED FIELD:

- Finance, Economics and Accounting Hospitality (Accommodation, Events & Catering)
- Management Primary Agriculture
- Office Administration Tourism



8.3 CURRICULUM

Each NC(V) Qualification has a total of 7 Subjects per NQF Level

Three of these subjects are called Fundamental Subjects,
i.e they are common for all learning fields and are compulsory.

The Fundamental Subjects are:

- Life Orientation
- English 1st Additional Language
- Mathematics (Engineering & ICT Fields) or Mathematical Literacy (Business & Services fields)

UMALUSI has officially communicated to the DHET its recognition of credit transfer between the NCS and NC(V) in the following subjects:

- English Home Language or FAL (passed at 40% and above)
- Mathematics (passed at 30% and above)
- Mathematical Literacy (passed at 30% and above)
- Physical Science (passed at 50% and above)

It is important to note that this concession applies only to the National Senior Certificate (NSC) and NOT to its predecessor, the Senior Certificate (SC). The other four subjects per NQF level are called Vocational Subjects and these are aimed at preparing students for the world of work within the field of their choice.

A specialization vocational subject (Elective) forms part of the 4 Vocational Subjects in some qualifications, allowing a student to specialize in a specific sub-field.





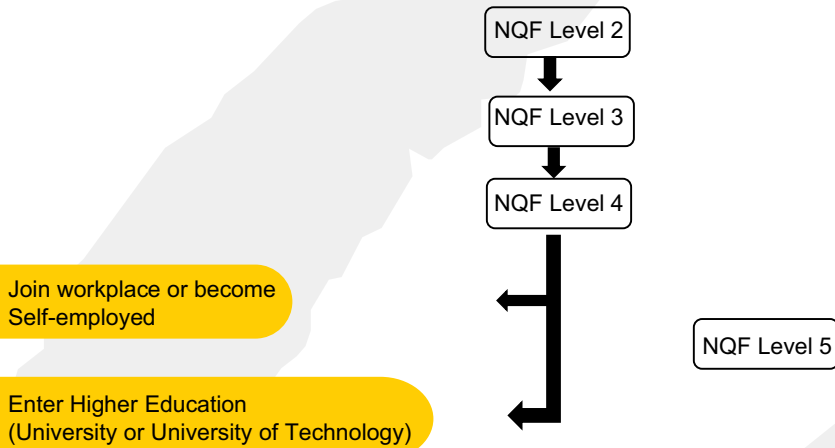
9. PRE-VOCATIONAL LEARNING PROGRAMME (PVLP)

This programme is designed to assist candidates who do not meet the minimum APS required for entry into the NC(V) Programmes. Candidates are referred to study PVLP in order to improve their subject achievement levels. The period of completion is one year.

The programme consist of the following subjects:

- Fundamental English
- Fundamental Mathematics
- Fundamental Science
- Life Skills and Computer Literacy

10. CAREER PATHING



11. ENGINEERING STUDIES-RELATED AND ITC FIELD PROGRAMMES

	Level 2	Level 3	Level 4	Campus	Possible Career Opportunities
FUNDAMENTAL SUBJECTS	The following subjects are compulsory for each and applicable in all NC(V) Engineering-related & ICT Programmes: • English 1st Additional Language • Life Skills and Computer Literacy • Mathematics				
VOCATIONAL SUBJECTS					
Civil Engineering & Construction	• Construction Planning • Plant and Equipment • Materials • Masonry or Plumbing	• Construction Planning • Plant and Equipment • Materials • Masonry or Plumbing	• Construction Planning • Plant and Equipment • Materials • Masonry or Plumbing	Map Mlu	* Architectural Engineering. * Quantity Surveying * Building Construction * Industrial Designing * Town and regional planning * Sanitation Engineering * Plumber * Carpenter
Electrical Infrastructure Construction	• Construction Planning • Plant and Equipment • Materials • Masonry or Plumbing	• Construction Planning • Plant and Equipment • Materials • Masonry or Plumbing	• Electrical Principles & Practice • Electrical Workmanship • Electric Control & Digital Electronics • Electrical Systems & Construction	Map Mlu Nels Barb	* Electrical Engineering * Digital Electronics * Theatre Technology * Electrician * Instrumentation * Sound Technology
Engineering & Related Design	• Engineering Fundamental • Engineering Technology • Engineering Systems • Automotive Repair & Maintenance or • Fitting & Turning or • Engineering Fabrication or • Welding	• Engineering Practice & Maintenance • Materials Technology • Engineering Graphics & Design • Automotive Repair & Maintenance or • Fitting & Turning or • Engineering Fabrication (Boiler making) or • Welding	• Engineering Processes • Professional Engineering Practice • Applied Engineering Technology • Automotive Repair & Maintenance or • Fitting & Turning or • Engineering Fabrication (Boiler making) or • Welding	Knz Map Mlu Mash	* Geology * Chemical Engineering * Civil Engineering * Coal Technology * Mechanical Engineering * Metallurgical Engineering * Petroleum Engineering * Car Manufacturing * Welding * Tool Making * Motor Mechanics * Panel Beating * Refrigeration and Air-Conditioning
Information Technology & Computer Science	• Introduction to Information Systems • Electronics • Introduction to Systems Development • Office Data Processing • Robotics	• Systems Analysis & Design • Computer Hardware & Software • Principles of Computer Programming • Office Data Processing • Production & Robotics	• Systems Analysis & Design • Data Communication & Networking • Computer Programming • Office Data Processing • Robotics & Industrial Automation	Mlu Nels	* Computer Programming * Information Technology Management * Computer Systems Engineering * Data Processing
Admission Requirements	• Minimum Grade 9 year-end report (must have passed Math) • An NQF Level 1 qualification • Abet Level 4 • All entry applicants must adhere to placement assessment criteria before admission	• NQF Level 2 in specific programme	• NQF Level 3 in specific programme	The College reserves the rights to: * Only offer programmes that are justified by student numbers. * Change the location/venue of the programme offering.	
Duration	One Year	One Year	One Year		

12. BUSINESS-RELATED FIELD

SUBJECTS

PROGRAMME	Level 2	Level 3	Level 4	Campus	Possible Career Opportunities
FUNDAMENTAL SUBJECTS	The following subjects are compulsory for each level and applicable in all NC (V) Business-related Programmes: • English 1st Additional Language • Life Skills and Computer Literacy • Mathematical Literacy				

VOCATIONAL SUBJECTS

Finance, Economics & Accounting	• Applied Accounting • Financial Management • Economic Environment • New Venture Creation or • Office Data Processing	• Applied Accounting • Financial Management • Economic Environment • New Venture Creation or • Office Data Processing	• Applied Accounting • Financial Management • Economic Environment • New Venture Creation or • Office Data Processing	Mlu Nels	* Banking * Insurance Services * Private and Public Accounting * Financial Services * Investment Broking * Bookkeeping
Management	• Management Practice • Operations Management • Financial Management • Entrepreneurship	• Management Practice • Operations Management • Financial Management • Project Management	• Management Practice • Operations Management • Financial Management • Project Management	Bar Map Mash	* Marketing * Human Resources Management * Financial Management * Public Management * Production and Office Administration * Public Relations
Office Administration	• Business Practice • Office Practice • Office Data Processing • Applied Accounting • New Venture Creation or • Wholesale & Retail • Robotics Fundamentals	• Business Practice • Office Practice • Office Data Processing • Applied Accounting • New Venture Creation or • Wholesale & Retail • Production to Robotics	• Business Practice • Office Practice • Office Data Processing • Applied Accounting • New Venture Creation or • Wholesale & Retail • Robotics & Industrial Automation	Bar Mash Mlu Nels	* Bookkeeping * Office Management * Office Administration * Personnel Management * Human Resources Management * Personal Assistant * Private Secretary * Receptionist * Employment Agent
Admission Requirements	• Minimum Grade 9 year-end report (must have passed Mathematics) • An NQF Level 1 qualification • Abet Level 4 • All entry applicants must adhere to placement assessment criteria before admission	• NQF Level 2 in specific programme	• NQF Level 3 in specific programme	The College reserves the rights to: * Only offer programmes that are justified by student numbers. * Change the location/venue of the programme offering.	
Duration	• One year	• One year	• One year		

Bar = Barberton Map = Mapulaneng Mash = Mashishing Mlu = Mlumati Nel = Nelspruit

13. SERVICE-RELATED FIELD

SUBJECTS

PROGRAMME	Level 2	Level 3	Level 4	Campus	Possible Career Opportunities
FUNDAMENTAL SUBJECTS	The following subjects are compulsory for each level and applicable in all NC (V) Services-related Programmes: •English 1st Additional Language •Life Skills and Computer Literacy •Mathematical Literacy				

VOCATIONAL SUBJECTS

1. Hospitality	•Hospitality Generics •Food Preparation •Client Services & Human Relations •Hospitality Services	•Hospitality Generics •Food Preparation •Client Services & Human Relations •Hospitality Services	•Hospitality Generics •Food Preparation •Client Services & Human Relations •Hospitality Services	Map	• Food and Beverage Management • Hotel Management • Accommodation Services • Events Management • House Keeping
2. Tourism	•Science in Tourism •Client Services and Human Relations •Sustainable Tourism in South Africa •Tourism Operations	•Science in Tourism •Client Services and Human Relations •Sustainable Tourism Regional •Tourism Operations	•Science in Tourism •Client Services and Human Relations •Sustainable Tourism International •Tourism Operations	Bar Map	• Accommodation Management •Conference & Events Planning • Restaurant & Food Services • Tourism Development • Game Ranger & Safari Work
3. Primary Agriculture	•Soil Science •Plant Production •Animal Production •Agri-Business	•Soil Science •Plant Production •Animal Production •Agri-Business	•Farm Planning & Mechanization •Advanced Plant Production •Animal Production •Agri-Business	Mth	• Transportation Management • Agricultural Science • Farm Management • Forestry • Botany • Horticulture • Food Services • Viticulture
Admission Requirements	•Minimum Grade 9 year-end report (must have passed Mathematics) •An NQF Level 1 qualification •Abet Level 4 •All entry applicants must adhere to placement assessment criteria before admission	•NQF Level 2 in specific programme	•NQF Level 3 in specific programme	The College reserves the rights to: • Only offer programmes that are justified by student numbers. • Change the location/venue of the programme offering.	
Duration	•One year	•One year	•One year		

Bar = Barberton

Map = Mapulaneng

Mth = Mthimba

14. REPORT 191 (NATED) PROGRAMME DETAILS

14.1 ENGINEERING STUDIES (N4-N6)

- N4: Grade 12 with 50% mark in Mathematics and Physical Science
- N5: N4 certificate.
- N6: N5 certificate.

Duration of the programme per level is one trimester (3 months)

TRIMESTER PROGRAMMES			
PROGRAMME	SUBJECTS	LEVELS	CAMPUS
Civil Engineering	• Mathematics • Building Science • Building Drawing • Plumbing Theory • Bricklaying & Plastering Theory • Woodworkers Theory • Carpentry & Roof work Theory • Building & Civil Technology • Building & Structural Construction • Quantity Surveying • Supervisory Management • Building & Structural Surveying • Building Administration	N4 - N6	• Mapulaneng • Mlumati
Electrical Engineering	• Electrical Trade Theory • Industrial Electronics • Mathematics • Engineering Science • Electrotechnics • Industrial Electronics • Power Machines	N4 - N6	• Barberton • Mashishing • Mapulaneng • Mlumati • Nelspruit
Mechanical Engineering	• Mathematics • Engineering Science • Metal Workers Theory • Plater Theory • Plating & Structural Steel Drawing • Engineering Drawing • Motor Trade Theory • Diesel Trade Theory • Fitting & Machining Theory • Mechanotechnology • Supervisory Management • Mechanical Draughting • Power Machines • Mechanotechnics • Strength of Materials & Structures	N4 - N6	• Mashishing • Mapulaneng • KaNyamazane • Mlumati

15. BUSINESS STUDIES (N4-N6)

- N4: N3 or Grade 12 certificates with relevant subjects.
- N5: N4 certificate.
- N6: N5 certificate.

Duration of the programme per level is one semester (6 months)

SEMESTER PROGRAMMES			
PROGRAMME	SUBJECTS	LEVELS	CAMPUS
Business Management	• Introductory Accounting • Financial Accounting • Entrepreneurship & Business Management • Computer Practice • Public Relations • Sales Management	N4 - N6	• Mlumati
Farming Management & Mechanization	• Computer practice: Farming • Financial Management: Farming • Farming Technology & Mechanization • Plant & Animal Production	N4 - N6	• Mashishing • Mthimba
Financial Management	• Financial Accounting • Entrepreneurship & Business Management • Management Communication • Computerized Financial Systems • Cost & Management Accounting	N4 - N6	• Barberton • Mapulaneng • Nelspruit
Hospitality	• Applied Management • Nutrition & Menu Planning • Sanitation & Safety • Catering Theory & Practicals • Entrepreneurship & Business Management • Communication & Human Relations • Computer Practice • Food and Beverage Services	N4 - N6	• Mapulaneng • Mashishing
Management Assistant	• Office Practice • Information Processing • Communication • Computer Practice	N4 - N6	• Mashishing • Mlumati • Nelspruit
Tourism	• Travel Office Procedures • Tourism Communication • Travel Services • Tourism Destination • Hotel Reception	N4 - N6	• Barberton • Mapulaneng

**N4 – N6 Programmes
(Alternative Post Matric
Programme) in Engineering,
Business and Utility studies.
Students must comply with the
required number of working
hours in the relevant field of
study to obtain a
National Diploma.**

**For Business / semester
programmes; 18 Months
(2 000 working hours)
For Engineering / trimester
programmes;
24 Months (2 670 working hours)**

**NC(V) AND REPORT 191 (NATED)
PROGRAMMES
Programmes are offered
between 07:30 and 19:00**

15. OCCUPATIONAL LEARNING PROGRAMMES

The Occupational Programmes offered at Ehlanzeni TVET College include Learnerships, Artisan Development Programmes and Registered Skills Programmes. The focus of these programmes is geared towards preparing students for a specific trade.

A Learnership is based on a legally binding agreement between an employer, a student and a training provider.

Learnerships offered by the College combines theory at the College or Training Centre with relevant practice on-the-job. It is designed to ensure the quality of the training and to protect the interest of each individual party in order to become qualified. Students must be assessed against unit standards registered by SAQA.

Skills programmes are unit-standards-based programmes that are demand-driven as determined by community needs. They are unit standards programmes extracted from a formal full qualification registered by SAQA which the College offers partnership with the relevant SETA or QCTO.



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KaNyamazane Campus
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